

San Bernardino 16th Street SDA Church

Senior Adult Coordinator

PURPOSE

The senior adult leader will direct and oversee the seniors' ministry, minister to senior adult members and follow up with senior adult guests. The senior adult leader must have a heart for seniors' ministry and be willing to work to include this valuable group of people in the ministry of the church. The senior adult coordinator will also plan and organize one special activity a month for senior adults to promote ministry to one another and include fun, fellowship and encouragement. The ministry leader will be spiritually mature, humble, Godly and desire to lead a ministry to senior adults both inside and outside of the church as we "establish the Kingdom of God in San Bernardino.

RESPONSIBLE TO:

Youth & Family Life Pastor, Family Life Coordinator

MAJOR RESPONSIBILITIES

1. Give direction to and oversee the seniors' ministry.
 - a. Identify the needs and interests of seniors within the church and community.
 - b. Plan and develop programs for the seniors' ministry, making sure they agree with the seniors-ministry purpose and vision statement.
 - c. Evaluate existing programs to determine effectiveness.
 - d. Identify and provide ministry opportunities for senior adults.
2. Meet monthly with senior adult ministry leaders to pray and to discuss challenges, solutions and praises.
3. Visit with and minister to senior adult members in their homes and when they are hospitalized or move to a nursing home.
4. Participate in outreach ministry to senior adult guests who have visited the church.
5. Lead prayer and devotional messages in appropriate senior adult meetings

Other Duties

1. Get to know the senior adults in the church and find out what their interests are and what activities they enjoy. Do a yearly survey regarding activity choices.
2. Plan and organize a monthly activity for senior adults.
 - a. Consider the interests and activities enjoyed by senior adults.
 - b. Occasionally try something new for variety and excitement.
 - c. Schedule some activities in the church facilities and others in different locations—even short day trips.
 - d. Research—other churches, books, etc.—to discover what other senior adult ministries are doing.
3. Prepare an activity calendar and distribute copies to senior adults.
4. Give a copy of the activity schedule to the administrative secretary for when someone calls with questions about dates and activities and so that the information may be included in the church master calendar.

TIME REQUIREMENTS

4 HOURS PER MONTH

TERM

1 YEAR

TRAINING AND RESOURCES

FAMILY.ADVENTIST.ORG (gc)

ADVENTISTFAMILYMINISTRIES.COM (nad)

SECCFAMILY.ADVENTISTFAITH.ORG (conference)

QUALIFICATIONS, SKILLS AND GIFTS

- ✓ Understand God's word as it relates to families
- ✓ Possess a passion for strengthening and supporting senior adults
- ✓ Leadership potential
- ✓ Ability to care for and communicate well with others
- ✓ Has a personal and vibrant relationship with Jesus
- ✓ Commits to a personal lifestyle that allows God to work in their life
- ✓ Is compassionate toward people and is dependable
- ✓ Possesses the gifts of administration, encouragement, and pastor/shepherd
- ✓ Should be a solid and maturing Christian

MISSION STATEMENT

Family Ministries seeks to strengthen, inspire hope, and bring healing to marriages, families, and individuals through the abundant love and saving grace of Jesus Christ.

VISION STATEMENT

Prepare families for the Kingdom of God to help hasten the coming of Jesus Christ.



Adventist
Family Ministries